

# Minutes

North Coast Marine Manufacturing Alliance Meeting  
Thursday, June 30, 2016  
1:00 to 3:00 PM  
NWTC's Business Assistance Center – Green Bay, WI

Type of Meeting:	Steering Committee Meeting	
Note Taker:	Debbie Thompson	
Attendees:	Jerry Clusen-NLUS, Josh Delforge-Marquis, Joe Draves-NWTC, Grayson Gerndt-Cruisers, Mark Hawkins-Hands On Deck, Nate Millsap-FMM, Erica Plaza-NWTC, Cindy Rasmussen-PMI, Dean Stewart-NWTC, Dave Young-Bay Shipbuilding, Ann Franz-NCMMA, Debbie Thompson-NCMMA	
	AGENDA TOPICS	PRESENTER
	SEAPERCH	All

A lot of interest from past participants and parents has been generated for the SeaPerch program. Ann shared that Seymour Middle School and West De Pere School District staff have also expressed interest.

Jerry and Ann recently met with Dennis Rockhill of Proto Inc. to discuss further enhancement of the program. Dennis would like to have a kickoff to the SeaPerch program and also introduce the Seaglide build. Discussions included the following.

- Create STEM awareness. Get parents and educators enthused, as well as the kids.
- Have 5<sup>th</sup>/6<sup>th</sup> and 7<sup>th</sup>/8<sup>th</sup> grade divisions. Provide an open division, in an effort to promote creativity.
- Expand the competition to older kids, allowing for use of their creativity.
- Schools can host their competitions, with their best of the best participating in the NCMMA's competition.
- A pool of volunteers needs to be established.
- Offer scholarship opportunities. This could include a scholarship to a tech camp or a scholarship for someone who has progressed through the SeaPerch/Seaglide competitions.

## NEXT STEPS

- ✓ Invite Dennis Rockhill to the September NCMMA meeting.
- ✓ Establish a subcommittee for these efforts.
- ✓ Set goals and develop a strategic plan.

	TALL SHIP FESTIVAL	All
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## 2016 Tall Ship Festival Hours

Friday, August 5 – 12:00 to 8:00 PM – Fireworks @ 9:00 PM – The festival grounds will be open during the fireworks.

Saturday, August 6 – 9:00 AM to 4:00 PM

Sunday, August 7 – 9:00 AM to 5:00 PM

**Takedown: 5:00 p.m. on Sunday, August 7.**

Josh distributed the attached updated NCMMA Ship Yard Plan.

- ✓ Four 20' x 20' tents will be ordered. PMI will be asked to sponsor one of the tents. Tents will be setup on Tuesday. Any tent sides ordered will be used during off hours for security purposes.
- ✓ Nate will check into a 10' x 10' tent that can be used for promotion of NCMMA jobs.
- ✓ Josh will coordinate the spray painting on Tuesday of NCMMA's designated areas. No one will be moving in on Tuesday and there will be **no** security staff on duty that day.
- ✓ All merchants will be moving in on Wednesday. Security will be onsite starting Wednesday. Per Cindy, late Wednesday or early Thursday is the safest time for delivery. The LCS will be setup on Thursday morning.
- ✓ Josh will coordinate with his team the setup of the arch. The arch can be setup on Tuesday through Thursday.
- ✓ There is the ability to park items into a large pole building at night. Contact Cindy for details. The purchase of lighting from PMI was declined.

- ✓ Josh will build Coastie's platform. An area is needed that allows the ability to watch people standing around it.
- ✓ Yard outfitting and boat type items are needed. Grayson said that he can provide cross-sections of a manufacturing process. Dave Young shared that he has some heavy rope that can be used for roping both ends of the shipyard.
- ✓ Ann will coordinate the scheduling of the July 7 and 11 banner photos. Banner info will include the person's name, company, job duties, and education needed. The banners will be usable for other events.
- ✓ Mark Hawkins will take the banner photos, provide an educational banner, and manage the wood boat build.
- ✓ Provide power for videos. The Manitowoc and Door County Museums need power for their videos. They will be sharing this resource.
- ✓ Email Josh with the dimensions of any scale models and member flags being displayed. 3 tables, 3' x 8' each, will be placed in a "U" shape for the scale models. The tent will have sides. Tables are being provided by PMI.
- ✓ Confirm the SeaPerch pool is secure throughout the event.
- ✓ NWTC's Electro-mech trailer will be onsite. Joe will provide its overall dimensions. A video display on the trailer will be used.
- ✓ Erica Plaza of NWTC can provide manufacturing videos, in addition to some other related videos, that can be continuously looped. Banner stands can be created for display. Members agreed that the additional banners and videos are welcome.
- ✓ Coordinate with Josh and Cindy Rasmussen any water needs, as the usable water supply is limited at Leicht Park.
- ✓ Cindy will email a list of peak times.
- ✓ Ann will email a signup sheet with volunteer times with deadline date being July 15, 2016.
- ✓ Ann will provide Cindy Rasmussen with a list of volunteer names within the next two weeks. Volunteers will be given a wristband and t-shirt to wear. Volunteers are asked to **not** wear their wristband if they are walking the festival grounds and not working it.

**HIRING NEEDS &**

**PROMOTION OF MARINE RELATED DEGREE FIELDS**

**Ann Franz**

The NSRP is looking to partner with any of the shipyards in regard to the National Maritime Education Council (NMEC) offerings. Tim Johnson of the NMEC presented at the NCMMA April 13 meeting. Fincantieri Marinette Marine and NWTC staff, as well as Ann, will be meeting in this regard. Information will be forthcoming.

**NEXT STEPS & NEXT MEETING**

The next meeting of the North Coast Marine Manufacturing Alliance will be on **Monday, August 1 – 2:00 to 3:00 p.m. at NWTC's Business Assistance Center - BA101 classroom.** Members will finalize any last minute Tall Ship Festival details.

- ✓ Ann will be emailing other possible dates for the Associate Member Vendor Expo.